



How To: Edit Your Fundraising Page

Thank you for participating in the Melanoma Research Foundation's Miles for Melanoma program! Here are some instructions to help you edit the content on your personal or team fundraising page.

Some things to consider:

- We highly recommend that you personalize your page(s) to tell your story and share why this event is important to you
- Only team captains will have access to edit the team fundraising page from their Participant Center

1. Log into your Participant Center
2. Click on the "Personal Page" tab. *(Note: if you're a team captain, you will also have the option to click the "Team Page" tab)*

A screenshot of the Participant Center interface. At the top, there is a navigation bar with four tabs: "Home", "Email", "Progress", and "Personal Page". The "Personal Page" tab is highlighted with a red rectangular border. Below the navigation bar, the page title "Overview" is displayed. Underneath, the section "Your Fundraising Progress" is shown, featuring a horizontal progress bar that is currently empty. Below the progress bar, there are four data cards: "I Have Raised" showing "\$0.00", "My Goal (change)" showing "\$0.00", "Percent" showing "0%", and "Days Left" showing "0".

Continue on next page

3. In the right-hand column, select "Content"

Home | Email | Progress | Personal Page

Edit Your Personal Fundraising Page ([View Personal Page](#))

Content

Photos/Video

Personal Page URL: ([URL Settings](#))
http://join.melanoma.org/site/TR/5kRunWalk/MilesforMelanoma?px=1084154&pg=personal&fr_id=1172

This page is **Public**

4. You can edit the title and body of your personal and team fundraising page. Simply enter your text in the appropriate field

Title

Welcome to My Personal Page

Body

ABC | Font family | Font size | A | ab |

B | *I* | U | ABC | [List Icons] | [Undo] | [Redo]

[Empty text area for editing body content]

Preview

Save

The Preview will open in a new window, but will not save your changes.

Continue on next page



5. Preview your changes by clicking the “Preview” link at the bottom of the page. This will open in a new tab. Once you preview, hit “Save” to publish those changes and make them live on your fundraising page

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A screenshot of the MRF fundraising page editor interface. At the top, there is a navigation bar with four tabs: "Home", "Email", "Progress", and "Personal Page". The "Personal Page" tab is selected. Below the navigation bar, the main heading reads "Edit Your Personal Fundraising Page" followed by a blue link "View Personal Page" which is highlighted with a red rectangular box. Below this heading, there is a grey box containing the text "Personal Page URL: (URL Settings)" and the URL "http://join.melanoma.org/site/TR/5kRunWalk/MilesforMelanoma?px=1084154&pg=personal&fr_id=1172". Below the URL, it says "This page is Public". At the bottom of the screenshot, the word "Title" is visible, indicating the start of a text input field.

If you have any additional questions or need help customizing your personal or team fundraising page, please email milesformelanoma@melanoma.org or call our office at (202) 347-9675 for assistance. Miles for Melanoma is a national program, so please be sure to include the event name when you email or call.